

ŠKODA AUTO College o. p. s.

RULES OF PROCEDURE OF THE ACADEMIC BOARD

Article 1

Introductory provisions

- (1) The Academic Board of ŠKODA AUTO College o. p. s. (the “Board”) is an autonomous body of ŠKODA AUTO College o. p. s. (the “University”) pursuant to Article 15 of the University Statute (the “Statute”).
- (2) The minimum number of members of the Academic Board is nine. At least three members of the Academic Board are individuals other than members of the academic society of the college. Membership in the Academic Board is honorable, term is consistent with the length of the term of the University Rector.

Article 2

Rules of Procedure

- (1) The Academic Board shall be convened by the University Rector as needed, but at least twice a year. Meetings of the Board shall be convened by the Rector within seven days if requested by at least three members of the Academic Board, specifying the meeting subject, or by a statutory representative of the founding authority.
- (2) Meetings of the Board shall be managed by the Rector of the University or his authorized representative. Minutes of the meeting shall be recorded by an individual appointed by the Rector.
- (3) Members of the Board shall be required to attend meetings of the Board.
- (4) The Rector is obliged to forward to the Board for discussion basic matters of development and activities of the University. Members of Academic Board may on their own initiative submit proposals that should be discussed in the Board. The Rector has the right in exceptional cases to handle alone matters to be discussed by the Board if there is a danger of delay. Such measures must be submitted for additional discussion at the next meeting of the Board.

- (5) The Rector of the University informs the Board of important matters for the period since the last meeting and about crucial measures, that are being processed.
- (6) The Academic Board shall act by vote. Academic Board constitutes a quorum if an absolute majority of the members of the Board is present. A valid resolution requires an absolute majority vote of all members of the Board.

Article 3

Validity of the Rules of Procedure of the Academic Board

The Rules of Procedure of the Academic board are applicable in accordance with § 39 paragraph 9 of Act No. 111/1998 Coll., on Universities and amending other Acts (Higher Education Act), upon registration with the Ministry of Education, Youth and Sports.